# Overlay Management Help Contents

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# Overlay Management

This dialog box contains options that let you store information in the printer and then use the information you stored.

## Overlays

An overlay is a template that can be defined and then printed as a background on a form before the data from the current job is printed. The overlay can be an image, such as the background of a preprinted form or a company letterhead. This is sometimes referred to as "watermarking."

**See Also**

Overlay Order and Overlay Selections

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## Overlay Order and Overlay Selections

The Overlay Selections list boxes let you select overlays that have been stored in the printer. Up to two overlays can be used in each job. If None is selected, no overlay will be used. Use the Overlay Order area to determine how the overlays will be used.

**Selecting First Page/Other Pages:**

Use the First Page list box to select the overlay to be used on the first printed page. If the duplex option is available and is selected, the specified overlay will only be used on the first side of the first printed sheet of paper.

Use the Other Pages list box to select the overlay to be used on all pages of the job after the first page.

**Selecting Odd Pages/Even Pages:**

Use the Odd Pages list box to select the overlay to be used on all odd pages of the job.

Use the Even Pages list box to select the overlay to be used on all even pages of the job.

**Note:** The odd/even page numbers refer to the order in which the pages are actually printed, and not to any page numbers which your application may generate and print on the page.

## Download Overlay

Choose the Download Overlay button to bring up a dialog which will allow you to store an overlay file in the printer. You must specify the file name of the overlay file you want to store and a descriptive name for the overlay. You can download the overlay to flash, disk (if available), or memory in the printer.

## Update List

Choose the Update List button to bring up a dialog which will allow you to edit the list of available overlays in the Overlay Selections list boxes. This will not in any way change what is actually in the printer; it will only change the list maintained by the driver. You may want to use this option to delete overlay names from the list if you have deleted the overlays from the printer by reformatting the flash or disk (if available).

## Overlay Creation

Choose the Create an Overlay checkbox when you want to create an overlay from your document instead of printing it..

If the duplex option is available and is turned on, choosing Create an Overlay will cause it to be ignored, and the overlay will be created without duplex.

# Update List

Use the Update List dialog box to update the list of overlays that is displayed in the Overlay Management dialog. This dialog will not modify what is stored in the printer in any way. It only updates a list on your computer that the driver uses to remember what has been stored in the printer.

If you download overlays to the printer using either the driver or the Printer Toolkit, the descriptive names are automatically added to the list the names of the overlays. If you reformat the storage in the printer or otherwise delete the overlays from the printer, you will need to use the Delete button on this dialog to remove the names of the deleted overlays.   If you store overlays in the printer by a method other than the driver or the Printer Toolkit, you will need to use the Add button on this dialog to add the overlay names to the list.

**See Also**

Overlay

Overlay ID

## Overlay

Used to enter the name of an overlay to be added to the list of available overlays in the printer.   To add an overlay to the list, enter the name of the overlay in the Overlay entry box, enter the ID of the overlay in the Overlay ID entry box, and then choose the Add button.

**See Also**

Overlay ID

## Overlay ID

The overlay ID number is defined by the user when creating an overlay.   To add an overlay to the list, enter the name of the overlay in the Overlay entry box, enter the ID of the overlay in the Overlay ID entry box, and then choose the Add button.


**See Also**

Overlay

# Download Overlay

Use the Download Overlay dialog box to download an overlay file to the printer and assign it a name in the printer.

**See Also**

Overlay File Name

Descriptive Name

Download Destination

Browse Button

Download Button

## Download Overlay From an Application

Use the Download Overlay dialog box to download an overlay file to the printer and assign it a name in the printer.

**See Also**

Descriptive Name

Download Destination

## Overlay File Name

Enter the fully qualified file name of the overlay file that you wish to download to the printer. This could be a file that you created from an application when you had the Create an Overlay checkbox set. You may also choose the Browse button to bring up a dialog that will allow you to scan the list of files on your system to find the overlay file.

Once you have specified an Overlay File Name, Descriptive Name, and Download Destination, you may choose the Download button to actually store the overlay in the printer.

## Descriptive Name

The Descriptive Name is the name that will be assigned to the overlay stored in the printer. This name will appear in the Overlay Selections area of the Overlay Management dialog to allow you to select the overlay for use in print jobs. It will also appear under the Description column on the printout from a Print Directory request from the printer's operator panel.

Once you have specified an Overlay File Name, Descriptive Name, and Download Destination, you may choose the Download button to actually store the overlay in the printer.

## Descriptive Name

The Descriptive Name is the name that will be assigned to the overlay stored in the printer. This name will appear in the Overlay Selections area of the Overlay Management dialog to allow you to select the overlay for use in print jobs. It will also appear under the Description column on the printout from a Print Directory request from the printer's operator panel.

# Download Destination

This area lets you select where in the printer the overlay is to be stored.

Select **Flash** to store the overlay in a flash memory option in the printer.

Select **Disk** to store the overlay in a disk option in the printer, if Disk is an option on the Download Overlay screen.

Select **RAM** to store the overlay in the memory of the printer.

Note: If you select RAM, the overlay will only be stored until the printer is turned off. When the printer is turned on again, the overlay will not be in the printer. The name of the overlay will, however,   still be in the list of available overlays. You can download the overlay again to RAM. If you try to print a job using an overlay that had been stored in RAM but subsequently deleted by turning the printer off, the job will probably not print.

## Browse Button

Choose the Browse button to bring up a dialog that allows you to view lists of files on your system in order to select an overlay file. If you select a file on the Browse dialog, when you exit the Browse dialog that file will be automatically entered into the Overlay File Name entry box.

## Download Button

Choose the Download button to store the data in the overlay file into the selected destination. Before choosing this button, you must fill in the Overlay File Name and the Descriptive Name entry boxes and ensure that the desired destination is selected.

# Browse

Use this dialog box to easily find and select overlay files..

**See Also**

FileName

List Files Of Type

Directories

Drives

## File Name

Select the name of the file you want, and then choose the OK button. You can also type the filename in this box, and then choose the OK button. If necessary, also specify a path and drive. If the file you want does not appear in the File Name list, you can change drives or directories, or specify a different type of file.

## List Files of Type

Open the list, and then select the type of file you want displayed in the File Name box. For example, if you select *.txt, the File Name list displays only files with an extension of  TXT. The default, *.* , will display all files.

## Directories

Select the directory that contains the overlay file that you want to use. When you select a directory, the files in that directory which match the selected type appear in the File Name box. If the directory you want does not appear in the list, you may have to change drives by choosing a different drive from the Drives list.

## Drives

Open this list and then select the drive that contains the file that you want to use. When you change drives, the directories on that drive appear in the Directories box.